



OFFICE OF THE CEO & TRUSTEE STEWART SCHOOLS & COLLEGE

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Letter No.: DO/14/CEO/2023

Date: 31.01.2023

To,
The Principal, Stewart School, Cuttack
The Principal, Stewart School, Bhubaneswar
The Principal, New Stewart School, Cuttack
The Principal in Charge, Stewart School, Sukinda

Sir / Madam,

This is to inform you that all teachers were given Rs.400/- to Rs.500/- as special allowance for charging the internet data for taking Online Classes during COVID-19 as per the decision of the Management communicated through letter dated 18/04/2022 bearing number F3/DOC/CNI/ 2020. As a matter of fact, the special allowance should have come to an end / stopped soon after resumption of regular physical classes. Hence it is directed that the Internet data allowance shall be stopped by the end of FY 2022-2023.

The allowance so paid for last one year (i.e April 2022- Mar 2023) need not to be recovered but to be adjusted for Online Classes in future. The Managing Committee needs to monitor the same from time to time to ensure that the excess amount paid to the teachers towards Online Classes during the regular class may be adjusted counting the Saturday and other online class which will be held in future especially during summer vacation and other holidays.

This decision be implemented by the MC of the respective Stewart Schools. No extra mobile charges be paid to the teachers for taking Online Class till this amount is adjusted. In case in any Stewart Schools, any particular class is taught in Hybrid method, as per the decision of the MC, those teachers will be eligible for this allowance and will continue till they carry out Hybrid classes.

B. D. Das
Officiating CEO
Stewart Schools and College,
Diocese of Cuttack, C.N.I

Copy to:
The Chairman, Stewart Schools
The Secretary, Stewart School, Cuttack
The Secretary, Stewart School, Bhubaneswar
The Secretary, New Stewart School, Cuttack
The Secretary, Stewart School, Sukinda