



DIOCESE OF CUTTACK

CHURCH OF NORTH INDIA

Bishop's House, Mission Road, Cuttack - 753 001, Odisha, India

Rt. Rev. Surendra Ku. Nanda

Bishop

Diocese of Cuttack , CNI

Rev. Ajoy Kumar Patro

Vice-President

Diocese of Cuttack , CNI

Ms. J. R. Patro

Secretary

Diocese of Cuttack , CNI

Er. Dilip Kumar Chouhan

Treasurer

Diocese of Cuttack , CNI

OFFICE ORDER -3/SECRETARY/DOC/CNI/2021

Date: 15/01/2021

Looking into the Pandemic period, the Stewart school, Cuttack, New Stewart School, Cuttack and Stewart School, Bhubaneswar are hereby directed to waive off 12% on the existing monthly tuition fee for the Financial year 2020-2021. The above Schools are further directed to adjust the difference of excess payment if made by the parents, in the month of February and March 2021. If any parent from classes Pre-Nursery to Std-IX has already paid the tuition fee in full, their excess fee shall be adjusted in the following year 2021-2022 and if any parent of the students of Std-X has paid the tuition fee on yearly basis, the excess payment made shall be refunded following the due procedure and necessary approval from the competent authority.

It is further directed that no other fee such as activity fee, laundry fee, uniform fee, conveyance fee, readmission fee and annual fee shall not be charged for the Pandemic period.

Ms. J. R. Patro

**Secretary, Management of Stewart Schools,
Diocese of Cuttack, CNI**

- Copy to:
1. The Secretary & Principal, Stewart School, Cuttack
 2. The Secretary & Principal, New Stewart School, Cuttack
 3. The Secretary & Principal, Stewart School, Bhubaneswar
 4. The Secretary, DBE, Cuttack
 5. Accounts Department, Stewart School, Cuttack
 6. Accounts Department, New Stewart School, Cuttack
 7. Accounts Department, Stewart School, Bhubaneswar
 8. Office Bearers, Diocese of Cuttack, CNI